

SOUTHERN COLORADO ASSOCIATION OF HEALTH UNDERWRITERS

POLICY & PROCEDURES

POLICY TITLE: Duties and Responsibilities of the SCAHU Chapter Liaison

POLICY NUMBER: 07-11

DATE SUBMITTED: May 1, 2008

DATE APPROVED:

APPROVED BY: SCAHU BOD

SUNSET: July 1, 2010

PURPOSE: To define the duties and responsibilities of the SCAHU Chapter Liaison.

POLICY: Chapter Liaison shall work to coordinate harmonious communication between SCAHU and other Colorado local associations.

PROCEDURE(S):

1. Composition: The SCAHU Chapter Liaison is a presidential appointee.

2. Duties:

A) The SCAHU Chapter Liaison shall ensure that there remains open and civil communication between SCAHU and the local chapters in Colorado.

B) The SCAHU Chapter Liaison receives direction from the SCAHU President.

3. Responsibilities:

A) The SCAHU Chapter Liaison shall facilitate positive communication between all health underwriter chapters in the State of Colorado.